

3535 Quakerbridge Road Suite 600 at IBIS Plaza Hamilton Twp., NJ 08619 Ph. 609.631.4300 Fax. 609.631.9605

# Making the Switch is easier than ever!

To prepare for a smooth transition, you will need account numbers and the routing number of the institution you are switching from. These numbers can be found on the bottom of your current checks on the MICR line.

The first set of numbers is the routing number. The second set is your account number. The third set is the check number.

111222333	4445556667	0987
<b>‡</b>	<b>‡</b>	<b>‡</b>
ROUTING NUMBER	ACCOUNT NUMBER	CHECK NUMBER

The following forms are available to print and fill out or meet with one of our Member Service Representatives for assistance.

- **❖** Account Closing Notification
- **❖** Direct Deposit Notification
- **❖** Social Security Direct Deposit
- **❖** Federal Benefit Direct Deposit









Your Home. Your Community. Your Credit Union.

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## **Account Closing Notification**

Former Bank Name

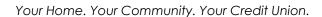
Former Bank Address		
To Whom It May Concern: Please close my bank account(s) as Account #1 Name on account:		
Account Number: Please send the balance of this acco	Type:CheckingMone	y MarketSaving Transfer*
Account #2 Name on account:		
Account Number: Please send the balance of this acco	Type:CheckingMoneount by:Official Check*Wire	ey MarketSaving Transfer*
Mailing Instructions for Official Cl Name:		
Address:	City	Zip
Wire Transfer Instructions Beneficiary's Name:	Receiving Accoun	nt #
Beneficiary's Address: Receiving Institution: Alloya Corpo Further Credit-Hamilton Horizons Sincerely,	rate FCU Routing Number 2213	
Signature Date Signature (if needed	) Date	

This letter has been generated with the assistance of HHFCU. The routing/transit number provided is for the new account. To confirm account information, please call 1-609-631-4300.  $^{\star}$  Former Bank may charge fees.











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#### **Direct Deposit Notification**

Please be advised that I've recently changed financial institutions and request that my direct deposit be switched to my new account at Hamilton Horizons FCU. My information is as follows:

Account Holder	Information:				
First	M	Last			
Address					
City ()	State	Zip			
Phone Please deposit p	ayments int	o the follow	ing account.	Checking _	Savings
Hamilton Horizo Hamilton Horizo			231278465		_ (no dashes)
I understand that received written r time to act. If ther	this authoriza notification fro e are further	ation will remain m me of its to questions, pl	ain in full force ermination in a ease call me	e and effect u such time as t at the number	Hamilton Horizons.  ntil all parties have to afford a reasonable r listed above. ree to contact me.
Sincerely,					
Member Signatur	e	Date			
Print Name		_			



This letter has been generated with the assistance of Hamilton Horizons. The routing/transit number provided is for the new account and should be accepted in lieu of a cancelled check. To confirm account information, please call 1-609-631-4300.









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### **Social Security Direct Deposit**

The Social Security Administration does not require written instructions to change direct deposit from one account to another. Instead, a toll-free number is available for you to provide direct deposit change instructions over the telephone for faster service.

#### Prepare for the call by filling in the information below.

Closed Account Information	New Account Information			
Bank Name:	Bank Name: Hamilton Horizons FCU			
Account Number:	Account Number:			
Routing Number:	Routing Number: 231278465			
Follow the steps below:				
Step 1: Call the Social Security Administration toll-free at 1.800.772.1213				
Step 2: Ask the administrator to change your direct deposit instructions.				
Step 3: Provide your personal identifications account and new account inform	<b>O</b> ,			
Step 4: Find out the estimated time fra transaction will occur. Make note of that	•			





